



Surgical Mask Order Form

SURGICAL MASK UPDATE - ORDER FORM

Good afternoon,

Yesterday it was noted the phone number to call to place mask orders was incorrect. We apologize, this was the phone number on the PDF we received to share. We trust the following will improve the order process.

Resource Development Associates is providing you with this update in an effort to expedite the procurement of Surgical Masks for your workplace. Due to the very high demand for this product and the Covid-19 workplace rules for CT, the team at RDA will be assisting in the processing of your orders of these Surgical Masks as follows:

Simply complete the ORDER FORM below and email back to us at either: Rich@RDAnow.com or Chris@RDAnow.com (or both).

We will then forward to Sarah who will process your order and send you a confirmation.

Please note, expected delivery is 4-7 business days from the date your order is confirmed. Again, demand is extremely high and although we have been advised delivery will likely improve over the next few months, please place your orders based on present need and the delivery time noted.

Thank you, stay well, stay productive, know that better days are ahead and never hesitate to ask the questions you have.

You may reach me at either (860) 417-2267 or (203) 217-5552, anytime.

SURGICAL MASK ORDER FORM

| | |
|-----------------|------------------|
| Company Name: | Date: |
| Contact person: | Purchase order#: |
| Email: | |
| Phone: | |
| Address: | |

Ship To:

| |
|---------------|
| Name: |
| Company Name: |
| Address: |

| Details | Quantity | Price per unit (see below chart) | Total |
|----------------|----------|----------------------------------|-------|
| Surgical Masks | | | |

| | |
|--------------|--|
| Subtotal | |
| Tax (6.35%) | |
| Total | |

| Quantity | Price/Piece |
|---------------------------------|-------------|
| 1,000-4,999 | \$0.95 |
| 5,000-9,999 | \$0.90 |
| 10,000-49,999 | \$0.85 |
| 50,000-99,000 | \$0.80 |
| 100,000-249,999 | \$0.75 |
| 250,000 + | \$0.70 |
| *Price does not include freight | |

*Freight will be calculated at the time of order and will be reflected on your invoice.

Signature: _____

Date: _____

*Masks are not 100% effective against Coronavirus or COVID-19

Form #: 203 - A Custom Style

Sincerely,

Rich DuPont